



California Exposition and State Fair Police Department

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DEPARTMENTAL GENERAL ORDER

ORDER № 2401.100

Jun. 2019 (2nd Revision)

08/01/2006 (1st Revision)

03/01/2013 (New)

SIMULCAST, HARNESS AND THOROUGHBRED RACING PROCEDURES

2401.101 PURPOSE

To establish standardized operational procedures for Police Officers and Security Guards assigned to the Simulcast facility.

2401.102 GENERAL

- A. On each day that Simulcast is operational, generally, there will be two (2) shifts for the assigned Police Officers or Security Guards.
 1. Dayshift: 08:30 hours to 16:30 hours.
 2. Swing shift: 16:00 hours to 24:00 hours. (Or 30 minutes after the last race, whichever comes first.)
- B. Security Guards are assigned during weekdays and as needed. Police Officers are assigned during evenings and weekends.
 1. Security Guards are “eyes and ears” and should report any disruptive, disorderly, or criminal activity to the on-duty Mobile 1 Patrol Officer.
 2. Security Guards do not take enforcement action.
- C. Police Officers and Security Guards assigned to simulcast shall remain highly visible at all times as a deterrent for disorderly or disruptive activity. Police Officers and Security Guards are not required to continually rove but should do so frequently. Time spent in the Simulcast police office shall be to monitor the security cameras and assist the public.
- D. Police Officers assigned to simulcast shall periodically patrol the surrounding parking lots adjacent to the Grandstand, monitoring for parking violations. Police Officers assigned to simulcast are responsible for parking enforcement adjacent to the Grandstand.
- E. Police Officers are responsible for enforcing all laws, facility policies, California Horse Racing Board regulations and California Exposition & State Fair Code of Conduct rules.

*The mission of the California Exposition & State Fair Police is to:
Provide for the safety and security of visitors, employees, and stakeholders; keep order and
preserve the peace; and support the economic well-being of the California Exposition & State Fair.*

- F. Police Officers shall be familiar with posted photographs and descriptions of persons that have been barred access to the facility by the California Horse Racing Board. Whenever any prohibited persons are found on the premises, Police Officers and Security Guards shall take appropriate action.
- G. Unsupervised juveniles, under the age of 18, are not permitted to enter the facility. Except during live racing (State Fair and Harness Racing). Juveniles are permitted under the supervision of an adult.
- H. Police Officers shall periodically patrol the Turf Club, Club House, and the parking lots adjacent to the Simulcast facility.
- I. Police Officers are to respond to calls-for-service at the “barn area.”
- J. Police Officers and Security Guards shall be familiar with California Code of Regulations, Title 4, Division 4, Article 19, section 1989, titled “Removal or Denial of Access.”

4 CCR § 1989, Removal or Denial of Access

(a) An association, fair or simulcast facility may remove from its premises any person who:

- (1) Is disorderly as defined in Section 647 of the Penal Code.
- (2) Interferes with any racing operation.
- (3) Solicits or engages in any act of prostitution.
- (4) Begg, is boisterous, or is otherwise offensive to other persons.
- (5) Commits any public offense.
- (6) Is intoxicated.

(b) Any person may be removed or denied access for any reason deemed appropriate by the association, fair or simulcast facility notwithstanding the fact that such reason is not specified in the rules.

Note: Authority cited: Section 19440, Business and Professions Code. Reference: Section 19440, Business and Professions Code; and Section 647, Penal Code.

- K. Officers shall remove any person from the Simulcast Facility that in their opinion has violated § 1989.
 - 1. At the Police Officer’s recommendation, minor violations may be resolved by ejecting an offender for the remainder of the day. Police Officers ejecting an offender for only the remainder of the day shall submit a field interrogation card identifying the person ejected. The officer shall notify the ejected person not to return for the remainder of the day, but they may be allowed readmission the next day.
 - 2. A serious or recurrent problem may justify exclusion for longer than one day. Police Officers recommending to exclude a patron for more than one day shall issue a “Trespass Admonishment,” documenting the reason for the ejection.

3. Officers shall eject the offender from the facility and direct him/her not to return. The offender shall be further advised that if they wish to return to the facility, it will be necessary to contact the police department's administration office for reevaluation. A Field Interrogation Card and photograph should be completed when a patron or employee is ejected or excluded.

2401.103 SPECIFIC DUTIES

- A. Police Officers and Security Guards assigned to Simulcast shall obtain the Grandstand's building keys from the police department, or Gate-12, and have them readily available.
- B. At the beginning of each day's shift, Police Officers and Security Guards are responsible for conducting an interior check of the facility, searching for breeches, hazards, and unauthorized persons. Unlock exterior doors except front doors.
- C. Police Officers and Security Guards are responsible for escorting simulcast employees who are transferring cash from the vaults to their respective assignments.
- D. Assist Simulcast personnel as required/requested, consistent with Departmental practices.
- E. When dispatch notifies a "Code 40," at least one (1) police officer shall accompany the armored car guards and stand-by while the cash delivery is completed.
- F. Conduct random foot beat and vehicle patrol checks.
- G. Monitor security cameras inside the Simulcast police office.
- H. Provide First Aid as needed.
- I. When leaving the Simulcast police office, the door should be closed and locked.
- J. The last police officer or security guard assigned to the simulcast shall check the Administrative offices at the north end of the Grandstand. If no Cash Control or Administrative personnel are present, the police officer or security guard shall set the alarm and secure the exterior door.

2401.104 CLOSING PROCEDURES

- A. Police Officers or Security Guards shall contact the Simulcast supervisor, prior to closing time, to verify closing time and to confirm closing procedures.
- B. After patrons have left the facility, all rooms and spaces shall be checked to ensure that all patrons have left the facility, including all restrooms.
- C. Lock and secure all exterior doors (x17).

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- D. Escort Simulcast employees to their vehicles as needed.
- E. Activate alarms system as necessary. This includes the alarms in the administrative/cash control hallway at the north end of the Grandstand if no employees are present in this area.
- F. Return building keys to the key board located in Lower P.D. and/or Gate 12.